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WAR FOOD ADMINISTRATION

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Washington 25, D. C.

September 9, 1943

ADMINISTRATOR'S MEMORANDUM NO. 26

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Functions of the Conservation Programs Branch, Food Production Administration

1. Under the executive direction of the Director of Food Production Administration, the Conservation Programs Branch will be responsible for formulating broad policies and developing standards and criteria which will serve as guides to FPA agencies responsible for administering broad programs for conservation, development, and use of soil and water.

- 2. The Branch will be responsible for:
 - (1) Analyzing proposed programs and projects of FPA agencies for water conservation, development and utilization, drainage, and flood control; making on-site field surveys and investigations for the purpose of determining the kind and extent of work to be done by each FPA agency:
 - (2) Appraising the need and determining the amounts of conservation and critical materials needed for a broad program of soil and water conservation, development, and use work as a guide to agencies in formulating current program requirements. Recommendations relating to critical materials will be made to the Office of Materials and Facilities, War Food Administration;
 - (3) Developing, in cooperation with the Office of Labor, WFA, policies relating to the effective use of public labor corps on soil and water conservation, development, and utilization work, including the kind and extent of work to be done;
 - (4) Analyzing the operating methods of and results accomplished by each FPA agency and making recommendations as to how each conservation program may be more effectively related to and coordinated with other similar programs;
 - (5) Maintaining close contact with research agencies working in the field of soil and water conservation, use, and development, and aiding in the summarization and interpretation of research results pertinent to effective policies and programs in the field of conservation, development, and use of soil and water;
 - (6) Representing the FPA in matters pertaining to soil and water conservation, use, and development with other Departments, agencies, or groups:
 - (7) Consulting with the Office of Land Use Coordination on matters involving over-all departmental, or interdepartmental, policies and programs.

Administrator

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